Form Name: Direct Lifts Handover Form
Submission Time: November 2, 2026 8:42 am
Location:

Direct Lifts Handover Form

Office	pedrok@directlifts.com.au, ck@directlifts.com.au, service@directlifts.com.au, andyw@directlifts.com.au
Install Address	185 old northern road - castle hill
Handover performed by	Henrique silva
Lift Type	Residential - Vertical
Lift Number / Identifier / Serial	01739 26 1
Lift Status at Time of handover	In use by Owner

Person Present at Handover

Name of person accepting lift and Handover	Matthew micallef
Representing	Consultant Other: Foreman
Phone Number	0416242594
Email	matt@jigcarpentry.com.au
Is this the same contact details for future Service/Maintenance?	No

Client and site details for Service/Maintenance

Name of Owner	Unknown
Person Representing owner	Hayden lusick
Phone Number	0452474484
Email	Hayden.l@primebuild.com.au

Handover Phone check

Is Lift in service	Yes

Demonstrate Phone Line is active and working	Yes
Phone Number	0434670336
Call and reception Quality	Requires improvement
Phone System	Direct Lifts Sim Card

Vertical - Residential

Doors	Doors are clean Doors open and close smoothly Door safety has been explained Call buttons operate correctly I have received keys for the doors (if applicable)
Lift Car	Cabin is clean How to clean cabin explained Cabin lighting works correctly (if applicable) Important - I understand the lift must not be used if the phone line is not active
Operation	Lift operates smoothly Lift floor is at correct level upon arrival at each floor I have been shown floor levelling operatiio and what to do i it is outsde of 20 mm . I am aware of the cabin overweight/overloading alarm
Control Cabinet	Cabinet is clean User manuals are present and neatly stacked Emergency Contact details are available on cabinet Next service Sticker is located on outside of cabinet.
In Case of Emergency	Important - I understand to contact Direct Lifts via phone before attempting any entry to cabinet or emergency rescue (Only by authorised persons) Battery backup operation in case of power failure has been demonstrated (if applicable) I understand how to turn lift off I understand how to turn lift on I understand how to manually lower cabin

Maintenance & Legal Documentation

Warranty Period	Warranty Period as per Lift Preposal/Contract - Warranty may be void if the lift is not serviced as per manufacturers requirements. All parts and associated labour costs as a result of Call outs Breakdowns and Repairs due to incorrect usage and or damage caused by others are not covered under warranty.
Warranty commencement date	Nov 02, 2026 09:30 AM
The lift requires scheduled servicing/safety checks to remain in safe working condition. It is the responsibility of the owner to have an agreement in place	Confirmed
Description Area	A scheduled Lift Maintenance Arrangement (LMA) applicable to your installation is available via Direct Lifts - info@directlifts.com.au or 1300 134 011.
Lift may require Workcover registration if located in NSW (All lifts) and QLD (Commercial Only). It is the responsibility of lift owner to ensure registration is up to date- (check with Workcover/safety authority in your state). Direct Lifts can assist with details and certificates for the registration	Confirmed

Final Items

I understand NOT to enter the lift shaft either above or below the lift at any time. Authorised personnel access ONLY due to safety hazard.	Confirmed
I understand the lift is for normal foot traffic use, If used as a construction/goods lift this may void warranty	Confirmed
I/We have discussed and agreed on lift technicians access to lift in the case of an emergency rescue/call out	Confirmed

I accept that the lift has been handed over and is in good working order and condition.	Confirmed
List items required to be rectified	Keys for the cabinet, load plate inside the lift 400kg
Signature of Customer	Signature image not available.
Date of Handover and inspection	Nov 02, 2026 09:30 AM

Photos